

KOORINGAL HIGH SCHOOL P & C MEETING

General Meeting Minutes

Date: 26th February 2019
Opened: 2025
Present: Amanda Yeo, Jodie Hinds, Danette Gale, Trish Nixon, Kim Zeiher, Laura Fitzpatrick, Lisa Trevaskis, Emily Jane Miles, Shen Billingham, Vicki Allan, Shannon Allen, Jacqui Galvin, Sandra Bertoldi, Bronwyn Lawrence, Megan Elliott-Rudder, Bridget Simpson, Paul Mowbray, Kathleen Trenaman, Andrew Schmetzer, David Crelley, Amanda Reid, John Lucas

Apologies: Kelli Lange, Jo-Anne Starer, Prue Adams

Minutes of previous meeting: **Motion:** The previous minutes as amended. Student support is identified only using initials.

Moved: Megan Elliott-Rudder
Seconded: Bronwyn Lawrence
Passed

Business Arising from previous minutes:

- Fire Evacuation Drill request to school noted
- Uniform : Bronwyn to discuss further with David Crelley
- Asbestos : Samples of dust taken from cleaning up after asbestos work – negative for asbestos. David to chase Worksafe report on the asbestos findings.
- Fundraising ideas deferred to next meeting.
- Student Behaviour : Amanda Reid to give Danette Gale a copy of the Canteen By-Laws.
 - Of note student behaviour this year much improved from last year.
- Open Day 2019 discussion deferred for next meeting
- Student Support Funding : deferred to next meeting
- PB4L : discussion on wording used. David to review this.
- Dux – based on ATAR this year. Confirmed. Will not be able to be named until late December. Consideration to an early special assembly the following year to celebrate this achievement.
- Email name change :
kooringalhighschool@pandcaffiliate.org.au
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Correspondence In:

- SF request for funding
 - Motion : To withhold monetary support due to not meeting the P&C guidelines for funding
 - Moved : Bronwyn Lawrence
 - Seconded : Amanda Yeo
 - **Passed**
- Andrews Insurance Services to Business : student injury insurance

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- Also sent an email identifying their correct contact details
- P&C Federation Term 4 edition 4 E-Bulletin :
<https://www.pandc.org.au/forms/ebulletins/2018E-BT4E4.pdf>
- P&C Federation Term 4 Christmas Edition E-Bulletin :
<https://www.pandc.org.au/forms/ebulletins/2018E-BT4E5.pdf>
- P&C Federation Term 1 edition 1 E-Bulletin :
<https://www.pandc.org.au/forms/ebulletins/2019E-BT1E1.pdf>
- P&C Federation Term 1 edition 2 E-Bulletin :
<https://www.pandc.org.au/forms/ebulletins/2019E-BT1E2.pdf>
- P&C Federation re : affiliate email
- HM : re-submitted request for support funding
 - Motion : To provide funding of \$200 to support workshop attendance.
 - Moved : Trish Nixon
 - Seconded : Bidget Simpson
 - **Passed**
- P&C Federation email re : casual vacancies with the federation
- P&C Federation re : P&C Conference
- P&C Conference re : financial assistance for rural attendees
- Dan Hayes : pledge by labour to give \$5000 to every high school P&C
- School Products Australia Catalogue
- Healthy Kids Association : School Canteen Buyers' Guide
- Parent and Citizen Magazine : Term 1 No 1.
- MSP email : requesting reasons behind change
 - Took single photo, children requested to button-up shirt

Correspondence Out:

- CM support for funding approval
- VS request for funding approval
- HM support funding withheld

Treasurer Report:

Treasurer report presented as per attachment.

Comments : David to look at where the P&C donated money was allocated last year

Motion: The Treasurers report be accepted and all payments confirmed.

Moved: Danette Gale

Seconded: Jodie Hinds

Passed

Canteen Report:

Canteen report not presented as they have not yet had a meeting for the year. Trish to chase up.

Principal's Report:

- Tabled and read by David Crelley.

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- Consideration to advertising campaign with other schools towards promoting public schooling

**General
Business:**

- Note made of the great staff at Kooringal High School. P&C to write a letter thanking them for their support and dedication to KHS.
- David to look at local policies as to whether we need to fence the oval in order to allow students to play in the top oval. To look at whether we can get a maintenance grant from the department. Need to be revisited later in the year
- Concern was made as to whether bonuses should be given to paid canteen staff. Issue to be brought up at the next canteen meeting and then be voted on at the next P&C Meeting.
- Also requested more volunteers for the canteen.
- Trish to look at what P&C has passed as to work hours of canteen employees and reply for next week.
- To review subcommittee rules as to how they run in relationship to the P&C

Meeting Closed @ 2211
Next Meeting 26th March



President – Danette Gale



Secretary – Trish Nixon