

KOORINGAL HIGH SCHOOL P & C MEETING

Annual General Meeting Minutes

- Date:** 27th February 2018
- Opened:** 1932
- Present:** *Megan Elliott-Rudder, Jo-Anne Strader, Amanda Reid, Clint Reid, Christine Priest, Danette Gale, Jodie Hinds, Amanda Yeo, Sandra Bertoldi, Sharon McLay, Julie Studeman, Geoff Simpson, Bridget Simpson, Kathleen Trenaman, Bindee Jobe, Derek Keir, Norman Meader, Nim Weerakoon, Trish Nixon, Bronwyn Lawrence*
- Apologies:** *Lisa Addison, Dana McLay, Megan Foster*
- Minutes of previous meeting:** Accepted as a true and correct record
Moved : Sharon McLay
Seconded : Danette Gale
Passed
- Business Arising from previous minutes:** Auditor's Report 2017 has been received and lodged in mid 2017 and was without problems
- Correspondence In:** Nil
- Correspondence Out:** Nil
- President's Report** Read and tabled by Megan Elliott-Rudder
See attached
- Treasurer Report:** The Audited statement of income and expenditure and Annual Report read and tabled by Jo-Anne Strader
Comments :
Income : \$ 53,060.45
Expenditure : \$ 42,997.00
Accumulated Funds 31/12/17 : \$19,482.20

As at : 31/12/17
Chq Account Bank Balance \$ 10,048.85
V2 Account Balance \$ 14.60
Building Fund Balance : \$ 104.93
Motion to Accept Treasurer's Report
Moved : *Julie Studeman*
Seconded : Sharon McLay
Passed

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Canteen Report: Created by Maureen Fawns and tabled and read by Megan Elliott-Rudder
Comments :
Accumulated funds 31/12/17 : \$ 35, 330
Income : \$ 296 864.80
Expenditure : \$ 82, 767.91
Accumulated Funds : 31/12/17
Payments to P&C : \$ 40,000
As at 31/12/17
Balance : \$ 47, 943
Term deposit for LSL provisions : \$ 4025

Motion : *The Canteen Report to be Accepted*

Moved : *Derek Keir*

Seconded : *Jo-Anne Strader*

Passed

Election of Office Bearers

President : *Danette Gale*

Nominated by : Nim Weerakoon

Seconded by : Amanda Yeo

Elected President : **Danette Gayle**

Vice-President 1 : *Jodie Hinds*

Nominated by : Danette Gale

Seconded by : Bronwyn Lawrence

Elected Vice-President 1 : **Jodie Hinds**

Vice-President 2 : *Megan Elliott-Rudder*

Nominated by : Geoff Simpson

Seconded by : Julie Studeman

Elected Vice-President 2 : **Megan Elliott-Rudder**

Vice President 3 : *Amanda Yeo*

Nominated : Jodie Hinds

Seconded by : Danette Gale

Elected Vice-President : **Amanda Yeo**

Secretary : *Trish Nixon*

Nominated by : Amanda Yeo

Seconded by : Julie Studeman

Elected Secretary : **Trish Nixon**

Treasurer : *Jo-Anne Strader*

Nominated by : Trish Nixon

Seconded by : Julie Studeman

Elected Treasurer : **Jo-Anne Strader**

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AGM Business : As per Rule 4 of the By-Laws
Motion : *The membership fee for the ensuing year to be set at \$2*
Moved : Amanda Yeo
Seconded : Sandra Bertoldi
Passed

As per Rule 15 of the By-Laws
Motion : *With the approval of the three Executive members the Executive may expend those monies necessary for the normal running costs to a limit of \$1000. Such expenditure must be ratified at the subsequent general meeting.*
Moved : Derek Keir
Seconded : Kathleen Treneman

As per Rule 17 of the By-Laws
Motion : *Monetary assistance for Kooringal High School representative individuals or teams is to be set for the following categories :*
(a) Individual at State Level \$100
(b) Individual at National Level \$200
(c) Individual at International Level \$500
(d) Team at State Level \$500
Moved : Amanda Yeo
Seconded : Sharon McLay
Passed

Motion : *To place a notice in the Ziegler to advise students that students selected at State, National or International Level are welcome to place an application through the front office to the P&C for financial assistance, at the time of their selection.*
Moved : Sharon McLay
Seconded : Kathleen Trenamen
Passed

Patrons

Nominated Patrons for the year:

- 1) Glyn Leyshon
- 2) David Dunn
- 3) Darren Coggan
- 4) Darryl Macguire
- 5) Bob Blacklow

To invite Diedre Tome

Moved : Sharon McLay
Seconded : Nim Weerakoon
Passed

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Auditor

Motion : *The Auditor for the ensuing year will be Adams Keneally White*

Moved : Megan Elliott-Rudder

Seconded : Jo-Anne Strader

Passed

Notations :

As per Rule 7 of our constitution a copy of the audited statement of income and expenditure, certified by the auditor, is to be forwarded to the Federation of Parents and Citizens' Associations of New South Wales within one month of the annual general meeting at which it is adopted.

As per Rule 18 of our By-Laws a copy and any changes/updates made to our Constitution, By-Laws and Canteen Rules are to be provided to our Federation within one month of the AGM.

Meeting dates for this year are as follows :

27th February

27th March

22nd May

26th June

24th July


28th August

23rd October

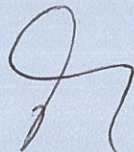
27th November

Deferred until next general meeting in March - the acknowledgement of life members and the expression of appreciation needs to be determined

Meeting Closed : 8:13pm



President – Danette Gale



Secretary – Trish Nixon

KOORINGAL HIGH SCHOOL P & C MEETING

General Meeting Minutes

- Date:** 26th March 2019
- Opened:** 1932 pm
- Present:** Kim Zeiher, Lisa Trevaskis, Emily Jane Miles, Tanya Croston, Prue Adams, Amanda Yeo, Jodie Hinds, Vicki Allan, Shannon Allen, Jo-Anne Strader, Michelle Scott, Hayley McGowan, Trudi Lewis, Amanda Reid, Clint Reid, Danette Gale, Trish Nixon
- Apologies:** Megan Elliott-Rudder, Megan Foster, Sandra Bertoldi, Jacqui Galvin, Dana McLay
- Minutes of previous meeting:** **Motion:** The previous minutes are accepted as a true record with spelling amendments
- Moved:** Jodie Hinds
Seconded: Amanda Yeo
Passed
- Business Arising from previous minutes:**
- School Open Day 2019
 - David to speak to staff to consider dates early in 2020 - current thought is early March
 - P&C Executive to present this idea at a staff meeting. They will liaise with David on timing for this
 - Fundraising ideas
 - Bunnings
 - Trish to send letter to Bunnings Letterhead requesting us to be considered for a day.
 - Pavers : to celebrate 50 year anniversary in 2023. Students (past and present) buy them and put their name on them
 - Danette to look into this
 - Trivia Night
 - Members to go away and think about plan and dates for this and also people interested in helping develop this night
 - To consider clashes in dates for this trivia night
 - Movie Night : and sell food and drink
 - Ninja/Sumo challenge course
 - Jodie to explore this idea more
 - ?need to involve SRC
 - Asbestos Update
 - Update on current position of asbestos work provided by David
 - Student support funding
 - Motion : To withdraw student support funding unless approached by the principal for a particular student or students
 - Moved : Amanda Yeo
 - Seconded : Lisa Trevaskis

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- Passed
- PB4L Name Change update
 - A review is occurring at the moment and will be fed back
 - David has been in contact with Maxine Finnie who is the PB4L consultant in the Riverina
- Local policies around the presence of fencing and permitting children to play in the top oval
 - They are unable to play there both for security and safety reason.
 - They can only use the oval during a PE, class or sporting event
 - David to get quotes for the fence by the next meeting. P&C can currently donate \$20 000 towards
- Funding Listing for 2018
 - Provided by David
- Canteen
 - Disbanding the canteen committee
- **Motion** : *To disband the canteen committee due to lack of members and pass the responsibility of management to the P&C Executive*
Moved : Danette Gale
Seconded : Jodie Hinds
Passed
- **Nomination for Canteen Committee Liaison Officer** : **Jodie Hinds**
Moved : Amanda Yeo
Seconded : Shannon Allan
*Canteen Committee Liaison Officer for 2019 is **Jodie Hinds***
- **Nomination for Canteen Treasurer** : **Megan Foster**
Moved : Trish Nixon
Seconded : Jo-Anne Strader
- *Canteen Treasurer for 2019 is **Megan Foster***
- **Motion** : *To include both the Canteen Treasurer and the Canteen Liaison Officer as members of the P&C executive if the P&C Federation approve two extra members of the executive being elected outside the AGM*
Moved: Amanda Yeo
Seconded: Shannon Allen
Passed

Correspondence In:

- P&C Federation re : advocacy for public education before NSW State Election
- P&C Federation E-Bulletin. Term 1 Edition 3
<https://www.pandc.org.au/forms/ebulletins/2019E-BT1E3.pdf>
- P&C Federation re : Call for agenda items for P&C AGM in June 2019.

Correspondence Out:

- SF decline of student funding
- HM support funding letter

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- Letter of thanks to the teachers at KHS

Treasurer Report:

Treasurer report presented as per attachment.
Comments:

- Jo-Anne has received audited, signed financial statements for last year
- P&C still being charge fees on the account when they have previous agreed to not charge these.

Motion : *To close the three ANZ accounts the P&C currently has*

Moved: Amanda Yeo

Seconded: Shannon Allen

Passed

Motion : *To open an account with Bendigo Bank for everyday transactions with the signatories being Jo-Anne Strader, Danette Gale, Trish Nixon (aka Tricia Robson), Amanda Yeo and two required to sign.*

Moved : Amanda Yeo

Seconded : Shannon Allen

Passed

Motion : *To open an account to hold building fund donations at Bendigo Bank with the signatories being Jo-Anne Strader, Danette Gale, Trish Nixon (aka Tricia Robson), Amanda Yeo and 2 signatories required to sign*

Moved : Amanda Yeo

Seconded : Shannon Allen

Passed

Motion: The Treasurers report be accepted and all payments confirmed.

Moved: Jodie Hinds

Seconded: Amanda Yeo

Passed

Canteen Report:

Canteen report :

Deferred to next meeting until the executive meet to discuss the canteen

Principal's Report:

Another interim principal is starting next term in place of David. Discussed the overstaffing of the school and the impact on students.

David wanted to reiterate the fact that he is available for discussion

BYOD guidelines allow it to be a local choice

General Business:

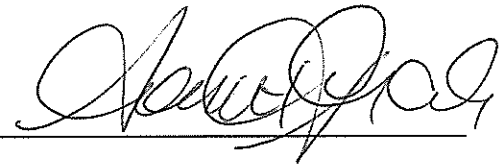
- BYOD – discussion to be deferred to next meeting to decide on particular options for families

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- If items to be brought to the meeting which are likely to take longer than 10 minutes, it should be deferred to next meeting.
- School tied grant wish-list : yet to be received

Closed @ 2135

Next Meeting 28th May at 7:30pm.



President – Danette Gale



Secretary – Trish Nixon