
KOORINGAL HIGH SCHOOL P & C MEETING

General Meeting Minutes

Date: 23rd October 2018.

Opened: 7:05 pm

Present: Trish Nixon, Jo-Anne Strader, Andrew Higgins, Bridget Simpson, Katie Collins, Shannon Allen, Vicki Allan, Amanda Reid, Clint Reid, Sandra Williams, Kathleen Trenaman Grant Hinds, Jodi Hinds, Danette Gale, Sharon McLay, Norman Meader

Apologies: Amanda Yeo, Megan Elliott-Rudder, Bindee Jobe

Minutes of previous meeting: **Motion:** The previous minutes are accepted as a true record.

Moved: Bridget Simpson

Seconded: Vicki Allan

Passed

Business Arising from previous minutes:

- *Gmail Account : I will open one on behalf of the P&C a report back at next meeting*

Correspondence In:

- Letter from Amanda Reid re : behaviour of a year 8 student at the canteen

Motion :

Should there be an incident whereby any student displays violent or aggressive behaviour towards a canteen worker, Amanda Reid, as the canteen manager, reserves the right to close the canteen. We also support her decision to ban this particular student until further notice.

Moved : Danette Gale

Seconded : Sharon McLay

Passed

P&C will draft a letter to the school outlining the support for Amanda closing the canteen and request a Deputy Principal or Welfare Officer to purchase food on a child's behalf should they act in a violent or aggressive manner towards any member of the canteen. This will be reviewed at the next P&C meeting.

- P&C Association E-Bulletin Holiday Edition 2.
<https://www.pandc.org.au/forms/ebulletins/2018E-BTT2Hol.pdf>
- P&C Association email re : Anti-bullying workshop in Wagga on Wednesday October 31 this year
- P&C Association re : Health Canteen. Provides links to help follow the available guidelines.
- Letter from Phyu Sin re : support funding for Honeywell Engineering Program in December

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Note : funding not received elsewhere for Program and so P&C will contribute \$200 towards the costs

- Correspondence** • Nil

Out:

Treasurer Report:

Treasurer report presented as per attachment.
 Comments:
 End of year estimate to have \$42000 in the bank.
 Term 1 next year we can work through funding submissions and make decisions about how it should be spent.
Motion: The Treasurers report be accepted and all payments confirmed.
Moved: Sharon McLay
Seconded: Trish Nixon
Passed

Canteen Report:

No Canteen report presented tonight as Canteen Committee President was not in attendance and the next meeting is in early November.

Principal's Report:

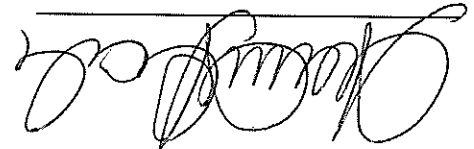
Tabled and read by Norman Meader

General Business:

- *Book Pack for 2019 for year 7* : will need 3 books – Visual Art, Maths grid, 5 subject book, along with a computer
- The school is focusing on Bring Your Own Device (BYOD). Ms Brissenden will be mentioning this on her visit to primary schools. Also emphasising BYOD for year 9 and 11.
- Tech person available to students for assistance with problems with their devices.
- *Book Pack 2019* : Will be offered through Hunter's but the canteen will still sell the calculator.
 - Will be available at the Year 7 Orientation Day
 - Any current stock will be bought by the school

Asbestos : Concern about the asbestos throughout the school and the number of cracks in the walls and ceiling of the school. Are they associated? Asset management has reassured Norman that any potential asbestos areas have been reviewed and either been appropriately managed or found to have been tested negative for asbestos. He said the school was 100% safe according to him and ASSET Management. The P&C had obtained a copy of the 2017 Asbestos Register to present for people to read but Norman informed us that this was out of date. No offer to supply the most recent was made

Meeting closed at 8:59pm
Next Meeting 26th November 2018 at 7pm



President – Danette Gale



Secretary – Trish Nixon

Action List

1. Norman to look at organising a head teacher to be at the canteen during opening hours
2. The P&C executive to formulate a letter to the school outlining the proposal for behaviour of students
3. Trish to open Gmail account
4. Black Dog Institute link onto welfare page - R.Mattingly
5. Nim : organise the survey monkey about the time of the P&C Meetings. Jo-Anne to chase Nim up about this