

General Meeting Minutes

Date: 27th October 2020
Opened: 7:54 pm
Present: Jo-Anne Strader, Danette Gale, Amanda Yeo, Helen Schmetzer, Trish Nixon, Shannon Allen, Naomi Hocker, Jodie Hinds, Vicki Allan

Apologies: Megan Elliott-Rudder, Kyle Bryant, Andrew Schmetzer, Bronwyn Lawrence, Prue Adams

Minutes of previous meeting: **Motion:** The previous minutes are accepted as a true record.

Moved: Amanda Yeo
Seconded: Shannon Allen
Passed

Business Arising from previous minutes:

- Nil

Correspondence In:

1. Nihal Samara email : Invite to attend COVIDO-19 Legal Compliance Webinar
2. The Impact Suite Team e-bulletin : Donor Engagement in a Virtual World <https://www.theimpactsuite.com/blog/donor-engagement-in-a-virtual-world>
3. The Impact Suite Team e-bulletin : How to Keep Volunteers Motivated <https://www.theimpactsuite.com/blog/how-to-keep-volunteers-motivated>
4. The Impact Suite Team e-bulletin : ACNC Grace period about to end <https://www.theimpactsuite.com/blog/acnc-regulatory-actions-during-covid-19>
5. NSW P&C Federation e-mail : Webinar invite for information on HSC and Education Standards
6. The Impact Suite Team e-bulletin : What Charities do when companies don't donate <https://www.theimpactsuite.com/blog/donor-engagement-in-a-virtual-world>
7. NSW P&C e-mail invitation (open to parents, careers or grandparents of children 5-17) : How digital media and technologies that we live with may affect children's wellbeing, health and learning survey. https://unsw.aul.qualtrics.com/jfe/form/SV_8G6lesTYKXcAymV
8. Zoom Video Advertisement : 20% off first year of Pro-Annual
9. NSW P&C Federation e-mail : Invite to complete survey on New Student Behaviour Strategy
10. The Impact Suite Team e-bulletin : Risk Management for NFPs <https://www.theimpactsuite.com/blog/responsible-risk-management-for-nfps>
11. The Grief Centre e-mail : Invite to attend various webinars on
Suicide - Nov 3
Anxiety - Nov 17
<http://www.griefcentre.org.nz/EventsTraining/Webinar.html>
12. NSW P&C Federation e-bulletin : P&C Membership Renewal Reminder
13. The Impact Suite Team e-bulletin : Job-keeper 2.0 and Budget 2020 <https://www.theimpactsuite.com/blog/important-information-on-jobkeeper-extension>

KOORINGAL HIGH SCHOOL P & C ASSOCIATION

14. ACNC Communications e-mail : Charity Registration and Information Hub ...Link not available currently
15. The Impact Suite Team e-bulletin : Subsidies turning charity and NFP volunteers to employees <https://www.theimpactsuite.com/blog/jobmaker-can-turn-volunteers-into-employees>
16. NSW P&C Federation e-bulletin : NSW P&C Volunteer of the Year Nomination form <https://www.pandc.org.au/nsw-pc-volunteer-of-the-year-2020-nomination-form/>
17. Parent & Citizen Journal. Term 4, 2020 <https://www.pandc.org.au/journals/>
18. Megan Elliott-Rudder e-mail : farewell to school after 12 years of P&C Association affiliation

Motion : *To send a card on behalf of P&C Association thanking Amanda Yeo, Megan Elliott-Rudder and Jo-Anne Strader for their contribution to the school over the years*

Moved : Shannon Allen

Seconded : Danette Gale

Passed

Correspondence Out:

- Nil

Treasurer Report:

Treasurer report presented as per attachment.

Comments: Special note thanking Blue Hinds for completing stocktake. Will need to have a full stocktake at end of year for end of year accounts.

Motion: The Treasurers report be accepted and all payments confirmed.

Moved: Jodie Hinds

Seconded: Shannon Allen

Passed

Canteen Report:

Canteen report presented as per attachment.

Comments: Government support now ceased.

Sales dropped with opening of the café.

Air conditioner in the canteen still dripping sporadically – Jodie to follow up next meeting.

Motion: *The Canteen report be accepted and all payments confirmed.*

Moved: Shannon Allen

Seconded: Amanda Yeo

Passed

Principal's Report:

- Not available as Kyle Bryant away at present

KOORINGAL HIGH SCHOOL P & C ASSOCIATION

General Business:

- Year 12 formal : to go ahead without parents at this stage.
- Uniforms : samples of the 2 different rugby jumpers brought to the meeting. These were taken to the school for review and have been approved by Kyle.
 - Noted the ongoing concern about the school skirt has not been finalised
 - Jackets and tracksuit pants have been ordered

Motion : *To purchase jumpers as shown to be sold at the uniform shop.*

Moved : Amanda Yeo

Seconded : Shannon Allen

Passed
- Gifts for canteen staff : Will resolve next meeting to pay for the gifts purchased for staff.

Motion : *To purchase gifts for canteen staff which will be ratified at the next meeting.*


Moved : Trish Nixon

Seconded Shannon Allen

Passed
- Send Christmas Cards to the helpers at the canteen.
- Christmas Party : To book the Kooringal Hotel on 24th November. RSVP no later than 17th November 2020
- Mention was made about the lack of a female counsellor at school and whether this could prevent females from feeling comfortable with bringing up issues with the counsellors.
 - Selection of counsellors is up to merit selection.
 - Feeling at school thus far is that this hasn't deterred girls presenting to counsellors for support.

Meeting closed @ 8:45pm

Next Meeting Kooringal Hotel @ 7:30pm on 24th October 2020

A handwritten signature in cursive script, appearing to read 'Danette Gale', written over a horizontal line.

President – Danette Gale

A handwritten signature in cursive script, appearing to read 'Trish Nixon', written above a horizontal line.

Secretary – Trish Nixon