

General Meeting Minutes

Date: July 28th 2020
Opened: 7:38pm
Present: Kyle Bryant, Helen Schmetzer, Danette Gale, Jodie Hinds, Trish
Apologies: Andrew Schmetzer, Bronwyn Lawrence

Minutes of previous meeting:

Motion: The previous minutes are accepted as a true record.
Moved: Shannon Allen
Seconded: Jodie Hinds
Passed

Business Arising from previous minutes:

Uniforms : Prototypes will be here in a fortnight. Noted that there is difference in the logos between the Milton's Rugby top and the gear sold at Lowe's. Helen Schmetzer will send copy of most recent logo which shall be used. White Line will accept full payment on delivery.

Wifi in Canteen : Kyle set up internet for Amanda during the week

Zoom meetings : won't consider purchasing access to a zoom account at the moment. Kyle happy to organise for each .

Frequency of uniform stocktake : Will organise a stocktake on the last opening prior to the following P&C Meeting. Jo-Anne to add this compliance register

Correspondence In:

1. NSW P&C Federation E-Bulletin Term 2 Edition 4
<https://www.pandc.org.au/forms/ebulletins/2020E-BT2E4.pdf>
2. NSW P&C Federation email re : Survey on NSW Government's response to COVID-19
3. The Impact Suite e-mail : Director Identification Number
<https://theimpactsuite.cmail19.com/t/i-l-xhihkhk-jtdktttjhd-r/>
4. NSW P&C Federation email re : Rural and Remote Education Consultation Webinar
5. NSW P&C Federation e-mail : Planned review of the Prescribed Constitution. Current Prescribed Constitution and suggested by-laws are available - <https://www.pandc.org.au/constitutions-for-nsw-pc-associations/>
6. NSW P&C Federation : Renewal notice of Insurance. Due August 1st.

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- Will use Andrew's Insurance to cover property insurance for uniform shop and canteen rather than previous insurer as they were more expensive. This insurance will be \$75000 to cover all the property owned by the P&C

Motion : To pay Andrew's Insurance the sum of \$1926 for the P&C insurance for the next financial year.

Moved : Jodie Hinds

Seconded : Amanda Yeo

Passed

7. *Impact Suite Team email : the Social Impact Rating*
<https://theimpactsuite.cmail20.com/t/i-l-xkydytk-jtdktttjhd-r/>
8. *NSW P&C Federation email : Upcoming webinars*
<https://www.pandc.org.au/pc-federation-webinar-registration/>
9. *School Café Proposal : wanting to set up bank account to allow eftpos payments in the café. Requesting payments then to be returned to the café. Raz will speaking with Jo-Anne further about this.*
Motion : To allow the café to deposit money into the main P&C bank account and then transfer all profits back to the café once a term.
Moved : Amanda Yeo
Seconded : Shannon Allen
Passed
10. *NSW P&C Federation E-Bulletin Term 3 Edition 1*
<https://www.pandc.org.au/forms/ebulletins/2020E-BT3E1.pdf>
11. *Impact Suite Team email : Defining your social impact*
<https://theimpactsuite.cmail20.com/t/i-l-xkijtuk-jtdktttjhd-r/>
12. *NSW P&C Federation email : Change of date for submissions for changes to the constitution now August 15*

Correspondence Out: Nil

Treasurer Report: **Motion:** The Treasurers report be accepted and all payments confirmed. Canteen will give \$20000 in the next few days
Moved: Jodie Hinds
Seconded: Danette Gale
Passed

Canteen Report: Canteen report presented as per attachment.
Food premises report done – a few items need addressing
Total Profits : \$13,933 for the first half of 2020
Comments:
Note was made of the wonderful catering provided by the canteen for the school development day
Motion: *The Canteen report be accepted and all payments confirmed.*
Moved: Shannon Allen
Seconded: Danette Gale
Passed

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Uniform Shop : Tabled by Danette Gale. Written by Bronwyn Lawrence. As per attachment.
Will look at putting a flyer with prices into the welcome pack for the year 7's in 2021

Principal's Report:

- Presented by Kyle Bryant
 - *Noted the implication COVID-19 restrictions have placed on the day-to-day activities. These have also created some disconnect with the school community*
 - *At present there is a focus on school culture*
 - *A Well-being talk for year 12s occurred recently with focus on re-connecting with this year group and to support them through the HSC*
 - *School Café has opened. When P&C meetings back on site will aim to visit*
 - *Cool Schools update : A significant electrical upgrade was required to take place in order to cope with the extra energy requirements*
 - *Year 10 held 3 way conferences last week : Focus was on coaching the students and their parents into correctly individualising subject selection*
 - *KHS is to receive a permanent Student Support Officer*
 - *Web site upgrade : School is looking at engaging a local web designer to provide the update*
 - *A school beanie is being introduced at the school : SRC will look at selling this. Designed by staff and senior students.*
 - *Concept of a Homework Hub after school to further support students*

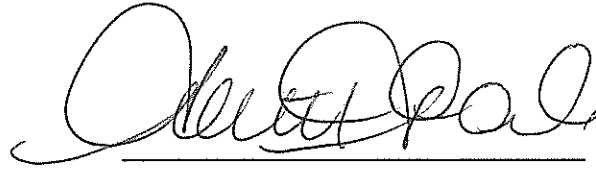
General Business:

Year 12 Graduation Ceremony : Planning to go ahead as per the calendar
- School will look at how this will take place in the next few weeks
Will look at holding tutorials in the first week of school term 4 for the year 12s. A timetable will be put out shortly

Meeting Closed @ 8:55pm

Next Meeting 25th August 2020 @ 7:30pm

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President – Danette Gale



Secretary – Trish Nixon