

# KOORINGAL HIGH SCHOOL P & C MEETING

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## General Meeting Minutes

**Date:** 27<sup>th</sup> March 2018  
**Opened:** 7 : 34 pm  
**Present:** Jodie Hinds, Nim Weerakoon, Derek Keir, Sandra Bertoldi, Megan Elliott-Rudder, Morgan Witt, Amanda Reid, Vicki Allen, Andrew Higgins, Julie Studeman, Bidget Simpson, Amnda Yeo, Trish Nixon, Noman Meader, Bindee Jobe, Clint Reid, Sharon McLay, Danette Gale

**Apologies:** Jo-Anne Strader, Kathleen Trenamen, Fiona Hawkins, Geoff Simpson, Bronwyn Lawrence, Dana McLay,

**Minutes of previous meeting:** Typing errors identified and minutes corrected.

**Motion:** The previous minutes are accepted as a true record.

**Moved:** Derek Keir

**Seconded:** Amanda Yeo

**Passed**

**Business Arising from previous minutes:**

- *Uniform Sub Committee – deferred until next meeting*
- *Defence Mentor – has been selected (see principal's report)*
- *Milton's Gear has been placed back on school website as supplier of school rugby jumper*

**Correspondence In:**

- Media Release : Education is a Value in itself
- P&C of NSW : 2018 AGM Motion Submission Procedure
- Media Release : NSW P&C Volunteer of the Year 2017
- P&C of NSW : link to latest bulletin at <https://www.pandc.org.au/forms/ebulletins/2018E-BT1E4.pdf>
- Parent and Citizens Magazine
- ANZ Bank confirmation of an audit request
- Med Entry UMAT program preparation
- KHS Financial Statements until Dec 2017

**Correspondence Out:**

- Email to Joh Norton requesting her to put Milton's Gear back on the KHS Website as suppliers of school uniform rugby jumper

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**Treasurer  
Report:**

Treasurer report presented by Trish Nixon  
Comments: Any payments deferred until meeting

**Motion:** The Treasurers report be accepted and all payments confirmed.

**Moved:** Danette Gale

**Seconded:** Amanda Yeo

**Passed**

**Canteen  
Report:**

Canteen report presented as per attachment.  
Comments:

**Motion:** The Canteen report be accepted and all payments confirmed.

**Moved:** Trish Nixon

**Seconded:** Derek Keir

**Passed**

**Principal's  
Report:**

- Tabled and read by Norman Meader (see attachment)

**General  
Business:**

Presentation by students for consideration for specific indigenous jackets

- 3 jacket styles were shared
- to be an alternative uniform jacket to the current jacket
- Focus esp. to be used when representing the school whilst allowing expression of indigenous culture
- Reform clothing cost : \$79
- Consideration of fundraising to reduce cost
- Has discussed with students and general consensus is positive
- Students will return with a sample for our review prior to being placed into production

**Motion:** To support the students having an alternative jacket with with a specific indigenous design

**Moved:** Sandra Bertoldi

**Seconded:** Megan Elliott-Rudder

**Passed**

Andrew Higgins (Assistant Principal) gave a presentation on Positive Behaviour for Learning (PB4L) and it implementation at Kooringal High School

Bindee Jobe (Assistant Principal) gave a presentation on STEEL paragraphs (a paragraph structure for implementation at KHS)

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- More information will be placed on facebook within the next week

Morgan Witt (Head Teacher of Administration) gave a presentation on

- Emergency Managements Systems and Policies
  - Asked for consensus from P&C about notification to parents
    - Suggested text message during the event be short and note that it is a drill if it is so. If it is not, this also needs to be stated. When the drill is finished a text also needs to be sent.
- Current volunteer sign in procedure and how to pass on the information regarding emergency management to these people
  - Suggested a lanyard obtained when signing in at the office with the required information about the school attached.

Derek Keir talked about grants to help pay for some of the equipment for the canteen based on the NSW Healthy Canteen.

Two options available :

1. Club Grants
2. Council Grants

Meeting closed at 2141

Next Meeting : 22<sup>nd</sup> May 2018 @ 7:30 pm.

*AP*

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*Vice President – Amanda Yeo*

*Trish Nixon*

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*Secretary – Trish Nixon*