

KOORINGAL HIGH SCHOOL P & C MEETING

General Meeting Minutes

Date: 23 August 2016

Opened: 7.36pm

Present: Megan Elliott-Rudder, Kingsley Ireland, Amanda Yeo, Danette Gale, Lisa Addison, Sharon McLay, Derek Keir, Jo-Anne Strader, Sandra Bertoldi, Kathleen Trenaman, Trish Nixon

Apologies: Julie Bailey, Fiona Hawkins, Jennie Meiklejohn, Vicki Allen, Jenny Bannister, Brad Addison, Alissa Brabin

Minutes of previous meeting:

The following adjustments are needed on the previous minutes:

Treasurers report as noted – but amended to say - membership list in treasurers report to be edited to include Alissa Brabin and Derek Keir

The P&C voted on the following:

Do you support the wearing of representative clothing only on sports days or not worn at all?

Sharyn McLay forwarded an email prior to vote last meeting voting against representative clothing being worn at school at all. (attach email)

Therefore correct voting to be adjusted as follows:

Do you support the wearing of representative clothing on sports days – 7 voted (majority) or not at all – 6 voted (minority)

This feedback was provided to Chris Davies and Sharon Regan.

Principals report

HT PE should say HT relieving PE Teacher – Courtney White

Motion: The previous minutes as amended are accepted as a true record

Moved: Kathleen Trenaman

Seconded: Amanda Yeo

Business Arising from previous minutes:

Action: That a special meeting to be held to decide on uniform issues only

Special uniform meeting not yet held pending samples being made. Unsure of date needed so that we can lock in actual uniform - so we can make changes to the uniform before 2017.

Still waiting for samples to be made of the polo – fawn and gold with racer stripes across the shoulder

We had extra discussion re navy for the junior polo. Decision made that navy may be too much with the navy pants/trousers.

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Correspondence In: Letter received from Jackson Scott and Cjay Sullivan (Youth Frontiers Mentoring Program)
Requesting funding for 86 frames for KHS Library portraits @ \$2.00 per frame
Total requested: \$172.00

Motion: That the P&C support Jackson Scott and Cjay Sullivan (Youth Frontiers Mentoring Program) request to purchase 86 frames @ \$2.00 total of \$172.00

Moved : Danette Gale
Seconded: Amanda Yeo

Letter received from Jack Murphy, Thaveesha Piyasiri and Sally Woodland.
Requesting financial support for them all to attend the National Youth Science Forum in January 2017

Motion: That the P&C support Jack Murphy, Thaveesha Piyasiri and Sally Woodland to attend the National Youth Science Forum in January 2017 @ \$200.00 per person according to P&C formula.

Moved: Sharon McLay
Seconded: Jo-Anne Strader

Media releases received from the P&C Federation:

- June 2016 – NSW Education leaves other states behind – Parents welcome Baird's 6 years of Gonski
- July 2016 – HSC reforms benefit all students – comments on the first time in 16 years the Minister is revising the HSC – it will now focus on literacy and numeracy as well as reducing the number of HSC assessment tasks to help reduce student stress.

Mr Ireland informed us of the following: Year 9 students next year have to achieve a certain level in literacy and numeracy in order to qualify for the HSC

- Your P&C Community Flyer – listing upcoming events – Edition 3 P&C term 3 ebulletin August with links to opportunities for parents to get information or contribute to surveys. This bulletin is produced every term at www.pandc.org.au

Email from Sharon Regan dated 18 August 2016 asking if any parents are available to go on a panel to interview for the position of Teacher Special Education.

The panel meets on the 25 August 2016 @ 9.00am to write up the advertisement
Publish Advertisement on the 31 August 2016 – published for 48 hours – applications close 2nd September 2016
Panel meets on Tuesday 6th to cull and ring referees and then interview on 9th September 2016

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Parents who have done the Department of Education online training for panels:

Sharon McLay
Brad Addison
Jennifer Bannister
Megan Elliott-Rudder

Question posed by Kathleen Trenaman – can the school be more flexible? Mr Ireland will find out. Brad Addison may be available to do it but the days required will need to be more flexible.

Action: Mr Ireland to discuss with Sharon Regan to negotiate times required.

Action: KHS to provide increased notice for panel members and to involve panel members in selection of days for meetings.

Advertisement/Information received from Sun Shade Australia providing us with information about their product

CGU Insurance providing us with a certificate of currency for Public Liability for the Kooringal High School P&C Association. Limit of liability \$50,000,000.00 any one occurrence. 1-8-2016 to 1-8-2017.

Correspondence Out: Nil Correspondence out

Treasurer Report:

The Treasurers report presented as per attachment

Bank Balance:	
Cheque Account	\$13,137.91
V2 Account	\$5,852.34
Building Account	\$22,074.78
Total	\$41,265.03

A further \$10,000.00 cheque was received from the Canteen Committee – at the end of the year we expect to have \$16,000.00 in the bank.

Discussed how to utilise this – decided to open up again for Teacher requests in Term 1 2017. Note that no teacher's requests have been accepted in 2016 due to review of P&C Budget.

Motion: The Treasurers report be accepted and all payments confirmed

Moved: Sharon McLay

Seconded: Megan Elliott-Rudder

Canteen Report:

The minutes of the Canteen Committee 11 August 2016 received with thanks – attached

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Donation for third term of \$10,000.00 noted with thanks
Christmas lunch proposed for the 4th December 2016
More volunteers are needed in the Canteen – students have been helping out – students received service awards in the merit system.
Teachers use of canteen for their own meals is working well
Note that canteen shifts are 10.30am-2pm, with a break from 11.30-12.45pm and the time is mainly used selling at the windows.

It was agreed that the Canteen Committee should hold its own Christmas party rather than opening up to all volunteers

Motion: The canteen report be accepted

Moved: Amanda Yeo

Seconded: Lisa Addison

Principal's Report:

Principal position update:

The panel has convened and have been unable to fill the position. The Director is still actively working to fill this position asap.

Staffing Changes:

Chris Davies off unwell Mr Ireland filling in for him.
N Cox filling in as deputy principal as a result.

Shelter over quadrangle that will be joint funding from Dept of Education and P&C Building Fund – we have received approval for its Dept of Education funding contribution. We are currently sourcing quotes and tenders. Mr Ireland will inform us of actual cost once tender is confirmed.

Undergoing external Validation – this occurs every 5 years- we are due to sit down and have the evaluation next week.

Amaroo Learning Community – looking at Indigenous education within feeder schools. We have many positive findings that will be used in our daily education planning.

School Captain nominations have commenced – received 12 nominations

Trial HSC exams have finished

Achievements:

Week 3 saw the Market Place turn into a display of Public Education. Kooringal High had a number of students performing from the Funk band to students singing in the Riverina choir.

The year 7 and 8 Kooringal High debating teams were both victorious in their Monday debate against Batlow High school.

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During the July school holidays Pedme Phua was 1 of 295 students from Year 7 to 10 attending the Learning Labs program at The University of Wollongong. Learning Labs is an academic enrichment program held at the University of Wollongong campus. Students come from all over the Illawarra and surrounding regions to attend workshops.

Francis Elliott-Rudder recently attended the "Speak for Yourself" NSW Youth Forum at Sydney Opera House with the Minister for Youth, one of 150 students contributing to a Charter for Children and Young People. This charter will be used to guide government on how to involve youth in decision making.

Our senior boy's hockey team are now CWWHSSA 2016 champions after defeating Wagga High 2-1 in the grand final.

Riverina athletics carnival in Albury was held last Friday. Ten of our students have progressed to the state carnival in individual events as well as three relay teams – well done.

Congratulations to Ellen McIntyre who broke the 16years girl's Triple jump record at the Riverina Carnival.

Krystal Jessup has returned from the National Schools Fencing Championships in Brisbane on the weekend with 3 medals – gold, silver, and bronze.

Presentation night will be held on the 12th December 2016

General Business:

Cookie Dough

Orders were received from 70 people.

\$6230.00 worth of orders were received. We had to pay the company

\$4670.0 – our profit was \$1559.80

464 tubs sold which included 2 x 50 tub orders

Delivery is confirmed for 1 September 2016 between 8.00am and 4.00pm.

We will need reminders at roll call by the teachers as well as to be put on the KHS App and Facebook leading up to the day.

Pick up needs to be before 4.30pm but we will aim for between 3.00 and 4.30pm

Mr Ireland suggested using the learning centre as it has different entrances and will be easier for the delivery

Action: Mr Ireland to organise the use of the learning centre

Mr Ireland to organise the reminders on Facebook and the KHS App and the reminders by the teacher

Discussed reasons for our lower than anticipated orders:

Not advertised enough, only on Facebook twice a week, also only allowing online orders reduced numbers. Next time get SRC involved and enlist their help

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The P&C should consider collecting the money in and then placing the order ourselves.

Decided to consider cookie dough fundraiser again, if product is popular it may result in a greater uptake.

Well done to Danette and all her helpers.

Suggestion that the last P&C Meeting be held at an alternative location: Kooringal Hotel on 29 November 2016 @ 7.00pm

Action: Sharon McLay to organise the last P&C Meeting of the year at the Kooringal Hotel

Parent information night year 6 into year 7 will be held on 1st December 2016 – we need to promote the P&C

Action: Megan Elliott-Rudder will promote the P&C at the parent information night and also to consider doing this at subject selection nights next year with parents of older years.

Action: Raffle to be held on the Parent Information night.

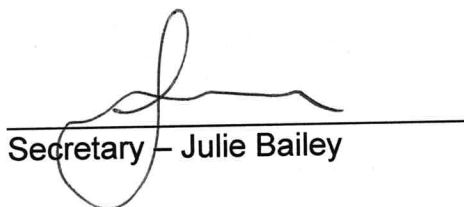
Action: to ask Amanda Reid to speak about volunteering in the canteen at the parent information night.

Meeting closed at 9.08pm

The next meeting will be held 25th October 2016 @ 7.30pm



President – Megan Elliott-Rudder



Secretary – Julie Bailey