

KOORINGAL HIGH SCHOOL P & C MEETING

General Meeting Minutes

- Date:** 27th June, 2017
Opened: 8:02pm
Present: Derek Keir, Danette Gale, Fiona Hawkins ,Lisa Addison, Elizabeth Mayfield, Jo-Anne Strader, Dana McLay, Sharon McLay, Sharon Stoll, Julie Studeman,
- Apologies:** Megan Elliott-Rudder, Sandra Bertoldi, Trish Nixon
- Minutes of previous meeting:** **Motion:** The previous minutes are accepted as a true record.
Moved: Jo-Anne Strader
Seconded: Julie Studeman
Passed
- Business Arising from previous minutes:**
- Uniform Problems
 - Norman spoke with Mrs Reagan regarding two issues,
 1. Availability
 2. Quality of yellow shirts.Mrs Reagan has spoken with Lowes representative and is awaiting a response.
Action: Due to availability it was requested that Derek talk to Milton Gear and request them to maintain supply of Rugby Jerseys as an alternative for parents.
 - Survey results were given back to Mrs Reagan : students only allowed to wear representative clothing on Wednesdays (sport day). Norman commented that he will be flexible on this ruling for 2017 to allow parents to purchase school uniform. Jan 2018 this policy will be implemented to the fullest.
 - Letters for the building fund were not sent out due to how close it was to the end of the Financial year.
 - Headspace session tonight - presentation prior to the start of the meeting. This was very well received and ideas were taken away from parents to be considered for an implementation plan. More to follow over the coming months.
 - Jo-Anne followed up the Auditor and received and passed on as required. ANZ has been informed of Office Bearer changes. As a result, forms are required to be filled out by the new Office Bearers and they need to present to ANZ with Identification.
 - Grant Funding – Derek presented several options that will be possible to apply for Grants for the P&C to assist the school. These were; Club Grants, Wagga Wagga City Council Grants, Ian Potter Foundation and CSU CUP Rural and Regional Education Development Program. All Grant funding options

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are currently closed. Due to open as early as November. It was requested that Norman collect the requests from all heads of school and present these the first week of Term 4. This will allow P&C and Grant options to be flushed out.

- Norman suggested the possibility of a company called Violea might be able to donate funds. Derek to follow up.
- Motion: to assist with the funding of lego mindstorm program by the way of financial assistance of \$2766.00 for the purchase of a Lego EV3 kit.
 - **Moved:** Jo-Anne Strader
 - **Seconded:** Sharon McClay
 - Passed
- Quotes for meat canteen – carried over until next meeting. Action Sandra to talk with Amanda re quotes.
- Norman mentioned about School Photos that parents were unhappy with the prints and the photo quality. He mentioned that in future that no photos will be taken until a teacher is present in the room before commencement of photo shoot.
 - KHS to do some ground work regarding tenders for school photography for next year. Action Norman to follow up.
- Proposal: Pay KWS the amount of \$726.00 for Audit Fees.
 - **Moved:** Jo-Anne Strader
 - **Seconded:** Sharon McClay
 - Passed

Correspondence In:

1. Project Title: Alpha – Nim Weerakoon (STEAM Team) proposal of funding.
2. Letter from Senator Hon Simon Birmingham – re Gonski
3. Request of financial assistance in the amount of \$1400 for the KHS Mural Art Extension programme for supply of painting equipment and safety apparel from Mr Joel Lowrie. *Action: Derek to write letter back to Mr Lowrie to seek further information of What? Where? When?. Also request that these requests be passed through the executives of the school in the first instance.*
 - a. Derek suggested that the Ideas that are coming from the Teachers and areas across the school be given to the Principle and can be ratified and submitted to the P&C as a whole. Action: Norman to inform school of this and submit requests by week 1 Term 4.
4. Letter from Australian Charities and Not-for-profits Commission. Requesting the P&C 2016 Annual Information Statement. This has been already compiled and sent.
5. AKW – Adams Keneally White Chartered Accountants – Tax invoice and Statement for Audit fees.

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Correspondence Out:

- Letters were written regarding
 1. Lowes : re Uniform problems/delays.
 2. Tim Sykes from : re the \$200 Girls Softball Team grant.
 3. Caleb Wild and Connor Willis declining funding assistance.

Treasurer Report:

Treasurer report presented as per attachment.
Jo-Anne followed up on one un-presented cheque for the amount of \$200. Action: Norman to follow up with student to request the cheque be presented.
Motion: renewal of P&C Federation Membership \$533.00 and Insurance of \$380. Total - \$913.00

Motion: The Treasurers report be accepted and all payments confirmed.

Moved: Danette Gale

Seconded: Sharon McLay

Passed

Canteen Report:

Held over until next meeting.

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Principal's Report:

- Tabled and read by Norman Meader

General Business:

- Sharon McLay brought up how does KHS decide on the DUX award for year 12. Discussed at length that this is an Academic Award and is seeking whether it can be changed to reflect Academic achievement as opposed to the current standing.
- **Motion:** Sharon McLay
Seconded: Lisa Addison
Passed
Action: Norman to take this request to the School for comment and feedback and report back.
- Sharon McLay – Mentioned that the school requires 2 x Hockey Goal Kits (Male and Female) *Action:* Sharon McLay will seek quotes for these kits.
Action: Norman to speak with Coaches to seek response.
- Derek mentioned about having a Year 12 Showcase night for major projects across the school (All Areas) for 2018. It was suggested that this event also include the other High Schools across Wagga Wagga to encompass cross pollination of ideas through out the schools and create a harmonisation across all High schools. Preliminary investigations have proven good so far. Contact of venue could be the council chambers or other facilities are being looked at, a central neutral ground for all Schools. *Action: Derek to follow up with other schools for interest.*

Meeting Closed: 9:50pm

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Next Meeting - 25th Jul 2017 @ 730pm

ACTION SUMMARY FOR NEXT MEETING

Norman : Follow up Photography businesses for tender for 2018 photos

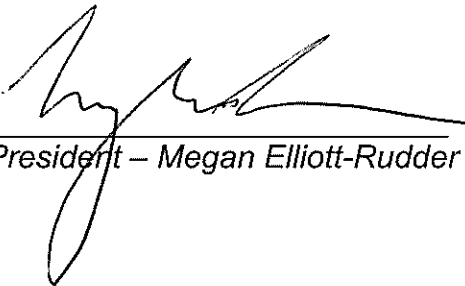
- Speak to teachers : re requests to be submitted to him.
- Follow up on the student that has not yet presented Cheque.
- Speak with teachers regarding DUX.

Derek: Speak with Milton's Gear and request them to continue with Rugby Jumpers.

- Call Violeta regarding donations.
- Write letter to MR Lowrie regarding Funding
- Follow up with other schools re- Yr12 Showcase for 2018.

Sandra: Speak to Amanda about quotes for meat.

Sharon McLay: seek quotes for Hockey Goalie Kits.



President – Megan Elliott-Rudder



Secretary – Trish Nixon

