

KOORINGAL HIGH SCHOOL P & C MEETING

Annual General Meeting Minutes

Date: 28th February 2017

Opened: 1935

Present: Megan Elliott-Rudder, Norman Meader, Nim Weerakoon, Dana McLay, Jo-Anne Strader, Sandra Bertoldi, Danette Gale, Amanda Yeo, Dave Waterman, Kathleen Trenaman, Lisa Addison, Trish Nixon, Sharon McLay

Apologies: Melinda Tom, Derek Keir, Julie Bailey

Minutes of previous meeting: Accepted as a true and correct record
Moved : Jo-Anne Strader
Seconded : Kathleen Trenaman
Passed

Business Arising from previous minutes: Auditor's Report has been received and was without problems

Correspondence In: Nil

Correspondence Out: Nil

President's Report Read and tabled by Megan Elliott-Rudder
See attached

Treasurer Report: The Audited statement of income and expenditure and Annual Report read and tabled by Jo-Anne Strader
Comments :
Income : \$31 784.49
Expenditure : \$ 31 383.50
Accumulated Funds 31/12/16 : \$9 313.82

As at 31/12/16 :
Chq Account Bank Balance \$3 452.48
V2 Account Balance \$5 861.54
(less allocated funds \$0)
V2 Building Fund Balance : \$104.93
Motion to Accept Treasurer's Report
Moved : Megan Elliott-Rudder
Seconded : Sandra Bertoldi
Passed

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Canteen Report: Read and tabled by Sandra Bertoldi
Comments : NIL DOCUMENTED FINANCIALS FROM CANTEEN AT THIS MEETING
Accumulated funds 31/12/16 : \$ NOT ADVISED
Income : \$ NOT ADVISED
Expenditure : \$ NOT ADVISED
Accumulated Funds : 31/12/16
Payments to P&C : \$ 30,000
As at 31/12/16
Balance : \$ NOT ADVISED
Term deposit for LSL provisions : \$ NOT ADVISED

Motion : The Canteen Report to be Accepted
Moved : Jo-Anne Strader
Accepted : Kathleen Trenaman
Passed

**Election of
Office Bearers**

President : Megan Elliott Rudder
Nominated by : Sharon McLay
Seconded by : Lisa Addison
Elected President : **Megan Elliott-Rudder**

Vice-President 1 : Derek Keir
Nominated by : Amanda Yeo
Seconded by : Dave Waterman
Elected Vice-President 1 : **Derek Keir**

Vice-President 2 : Sharon McLay
Nominated by : Jo-Anne Strader
Seconded by : Danette Gale
Elected Vice-President 2 : **Sharon McLay**

Secretary : Trish Nixon
Nominated by : Megan Elliott-Rudder
Seconded by : Danette Gale
Elected Secretary : **Trish Nixon**

Treasurer : Jo-Anne Strader
Nominated by : Sharon McLay
Seconded by : Amanda Yeo
Elected Treasurer : **Jo-Anne Strader**

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AGM Business : As per Rule 4 of the By-Laws
Motion : *The membership fee for the ensuing year to be set at \$2*
Moved : Danette Gale
Seconded : Amanda Yeo
Passed

As per Rule 15 of the By-Laws
Motion : *With the approval of the three Executive members the Executive may expend those monies necessary for the normal running costs to a limit of \$1000. Such expenditure must be ratified at the subsequent general meeting.*
Moved : Amanda Yeo
Seconded : Danette Gale

As per Rule 17 of the By-Laws
Motion : *Monetary assistance for Kooringal High School representative individuals or teams is to be set for the following categories :*
(a) Individual at State Level \$100
(b) Individual at National Level \$200
(c) Individual at International Level \$500
(d) Team at State Level \$500
Moved : Sharon McLay
Seconded : Sandra Bertoldi
Passed

Motion : *To place a notice in the Ziegler to advise students that students selected at State, National or International Level are welcome to place an application through the front office to the P&C for financial assistance, at the time of their selection.*
Moved : Dana McLay
Seconded : Megan Elliott-Rudder
Passed

Patrons

Nominated Patrons for the year:

- 1) Glyn Leyshon
- 2) David Dunn
- 3) Darren Coggan
- 4) Darryl Macguire
- 5) Bob Blacklow

To invite Diedre Tome

Moved : Amanda Yeo
Seconded : Trish Nixon
Passed

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Auditor

Motion : *The Auditor for the ensuing year will be Adams Keneally White*

Moved : Megan Elliott-Rudder

Seconded : Jo-Anne Strader

Passed

Notations :

As per Rule 7 of our constitution a copy of the audited statement of income and expenditure, certified by the auditor, is to be forwarded to the Federation of Parents and Citizens' Associations of New South Wales within one month of the annual general meeting at which it is adopted.

As per Rule 18 of our By-Laws a copy and any changes/updates made to our Constitution, By-Laws and Canteen Rules are to be provided to our Federation within one month of the AGM.

Meeting dates for this year are as follows :


28th February
28th March
23rd May
27th June
25th July
22nd August
24th October
28th November

Deferred until next general meeting in March - the acknowledgement of life members and the expression of appreciation needs to be determined

Meeting Closed : 2035



President – Megan Elliott-Rudder



Secretary – Trish Nixon