

# KOORINGAL HIGH SCHOOL P & C MEETING

---

## General Meeting Minutes

**Date:** 27<sup>th</sup> February 2018  
**Opened:** 8:16pm  
**Present:** Megan Elliott-Rudder, Bridget Simpson, Geoff Simpson, Julie Studeman, Sharon McLay, Sandra Bertoldi, Amanda Yeo, Jodie Hinds, Danette Gale, Christine Priest, Clint Reid, Amanda Reid, Jo-Anne Strader, Kathleen Trenamen, Derek Keir, Nim Weerakoon, Trish Nixon, Bronwyn Lawrence, Bindee Jobe, Norman Meader

**Apologies:** Lisa Addison, Dana McLay, Megan Foster

**Minutes of previous meeting:** **Motion:** The previous minutes are accepted as a true record with the below correction.

There was a discussion that the P&C will pay the final instalment of \$4000 to the school in the form of a cheque. This should have been minuted at the last meeting.

**Moved:** Amanda Yeo

**Seconded:** Megan Elliott Rudder

**Passed**

**Business Arising from previous minutes:**

- *Movember Collection Monies : Deferred to next meeting*
- *Uniform : Megan Elliott-Rudder updated the P&C on various discussions being had re fabric and suppliers*
- *STEAM payment finalised*
- *Student who raised most funds for Krispy Crème fundraiser given merit award at assembly*

**Correspondence In:**

- Request for sponsorship for travel to the UN by Isaac Erbacher
- P&C Community Bulletin Link provided in an email
- Media Release : Re scrapping of regulations for after school care providers
- P&C Magazine
- Fundraising Catalogue by School Products Australia
- Student Insurance Flyer
- STEAM Receipt received
- SETON wants to sell defibrillator to school
- Letter from Norman Meader thanking the P&C for the \$4000 payment to the school at the end of last year
- Email requesting a P&C representative on the panel to recruit a Mathematics Teacher

**Correspondence Out:**

- Nil

## KOORINGAL HIGH SCHOOL P & C MEETING

---

### **Treasurer Report:**

Treasurer report presented as per attachment.  
Comments:

**Motion:** The Treasurers report be accepted and all payments confirmed. Same as minuted in the AGM

**Moved:** Sharon McLay

**Seconded:** Megan Elliott-Rudder

**Passed**

### **Canteen Report:**

Canteen report presented as per attachment. Read by Megan Elliott-Rudder  
Comments:

Issues raised since last canteen meeting

- Discussion re : supporting volunteers at Canteen
  - o Lyn to do volunteer rosters and to be a liaison for the canteen.
- Amanda discussed the need to have the option at busy times to seek further help from a paid employee.

**Motion :** Amanda can extend the paid hours for the canteen workers to be increased by an additional 6 hours to 70 hours per week on average.

**Moved :** Megan Elliott-Rudder

**Seconded :** Kathleen Trenamen

*Passed :*

**Motion :** To give all canteen volunteers not present at the 2017 Canteen Christmas Party a movie voucher

**Moved :** Megan Elliott-Rudder

**Seconded :** Jo-Anne Strader

*Passed :*

**Motion:** The Canteen report be accepted and all payments confirmed.

**Moved:** Sharon McLay

**Seconded:** Bronwyn Lawrence

**Passed**

### **Principal's Report:**

- Read and tabled by Norman Meader
- See attached

## KOORINGAL HIGH SCHOOL P & C MEETING

---

### **General Business:**

- Sponsorship of Isaac Erbacher to represent NSW at the UN Youth Australia's Pacific Project at East Timor in July 2018.
  - Resolved to document in the minutes that this is a special case and not a precedence given the perceived benefit for the school in having representation at this level.
  - **Motion** : To give Isaac Erbacher \$500 towards the costs of his travel to the UN in July
  - **Moved** : Christine Priest
  - **Seconded** : Bronwyn Lawrence
  - **Passed**. Voted by majority with 2 against
- ALARM program discussed by Bindee Jobe, assistant principal
- Space Camp USA update given by Nim Weerakoon.
- Uniform
  - Discussed the option of uniform online ordering with a store maintained on the school premises.
  - Bronwyn Lawrence also in discussion with stockists re improved material for the school uniform
- **Motion** : To Create a Uniform Sub-committee consisting of Jodie Hinds, Amanda Yeo and Bronwyn Lawrence, to look at the uniform options for the school and report back to the P&C next meeting

**Moved** : Julie Studeman

**Seconded** : Sharon McLay

**Passed**

- Canteen Committee does not have a chairperson and Megan nominated to be chair
  - Motion** : Megan Elliott-Rudder nominated as chair for the canteen committee on the proviso that they can change the day to a Tuesday for their meetings
  - Moved** : Amanda Yeo
  - Seconded** : Geoff Simpson
  - Passed**
- The following is a listing of parent representatives from the P&C who have completed the required training to sit on an interview panel for staff selection/recruitment. These are
  - Derek Keir
  - Craig Lucas
  - Sharon McLay
  - Danette Gale
  - Megan Foster
  - Megan Elliott-Rudder

*If anyone else from the P&C is interested in joining this group, they can contact Norman Meader.*

- Defence Mentor : has not yet been interviewed
- Milton's Gear : Need to be relisted as a stockist of the

## KOORINGAL HIGH SCHOOL P & C MEETING

---

school Rugby Jumper in order to maintain supply from them.

**Motion** : To ask the administration staff to list Milton's Gear back on the school website as stocking the school rugby jumper

**Moved** : Megan Elliott-Rudder


**Seconded** : Sharon McLay

**Passed with majority.**

Meeting Closed at 9:52pm

Next Meeting

27<sup>th</sup> March 2018 at 7:30pm



*President – Danette Gale*



*Secretary – Trish Nixon*