

KOORINGAL HIGH SCHOOL P & C MEETING

2014 Annual General Meeting Minutes

Date: 25/03/2014
Opened: 7.35pm
Present: Glyn Leyshon (Principal), Dan Bedgood, Danette Gale, Jennifer Bannister, Margaret Selvey, Amanda Yeo, Megan Elliott-Rudder, Kerrie Tuovi, Sandra Bertoldi

Apologies: Annmarie Webb, Sharon McLay

Minutes of previous AGM: **Motion:** The minutes of the previous AGM be accepted as a true and correct record.
Moved: Dannette Gale
Seconded: Jennifer Bannister
Passed

Business

Arising from previous AGM: *Correction of spelling of Kerri Tuovi's name*

Correspondence In: *nil*

Correspondence Out: *nil*

President Report: President's report read by Dan Bedgood.

Treasurer Report: Unable to be available the books are at the Auditor's

Motion:
Moved: Megan Elliot-Rudder
Seconded: Dan Bedgood
Passed

NOTE: As per Rule 7 of our constitution a copy of the audited statement of income and expenditure, certified by the auditor, is to be forwarded to the Federation of Parents and Citizens' Associations of New South Wales within one month of the annual general meeting at which it is adopted. Also a copy must be sent to Department of Fair Trading.

Canteen Report: Canteen report read and tabled by Jennifer Bannister
Comments: Canteen was refurbished and difficult to fill the roster at times.

Accumulated Funds 1/1/2013 \$16572.53
Income: \$237481.45
Expenditure: \$243612.61
Payments to P&C: \$55,000
Accumulated Funds: 31/12/2012 \$104441.37
Term Deposit for LSL provisions \$ 17897.23

Motion: The Canteen report is accepted.
Moved: Sandra Bertoldi

KOORINGAL HIGH SCHOOL P & C MEETING

Seconded: Kerri Tuovi
Passed

Election of Office Bearers

The President announced that all positions were now vacant and handed the election of office bearers over to the Principal.

- President
Nominated by: Dannette Gale
Seconded by: Amanda Yeo
Elected President: Dan Bedgood

- Vice- President - 1
Nominated by: Danette Gale
Seconded by: Amanda Yeo
Elected Vice - President: Jennifer Bannister

- Vice-President – 2
Nominated by: Margaret Selvey
Seconded by: Amanda Yeo
Elected Vice – President: Megan Elliott-Rudder

- Secretary/Public Officer
Nominated by: Danette Gale
Seconded by: Amanda Yeo
Elected Secretary: Margaret Selvey

- Treasurer
Nominated by: Megan Elliott-Rudder
Seconded by: Margaret Selvey
Elected Treasurer: Kerrie Tuovi

- District P & C Representative
Nominated by:
Seconded by:
Elected Rep: Vacant

Canteen Committee:

The following were duly elected at the Canteen Committee meeting refer the AGM minutes attached

- Canteen Conveyor/Chairperson – Sue Belling
- Vice – Chairperson – Ainsley Wolter
- Canteen Scribe/Minute Taker – Maureen Fawns
- Treasurers' Representative – Debbie Hastings
- Representative to P&C – Jennifer Bannister

KOORINGAL HIGH SCHOOL P & C MEETING

- General Members – Gail Chyb, Maureen Fawns, Jennifer Bannister, Debbie Hastings, Sue Belling, Ainsley Wolter

AGM Business:

- As per Rule 4 of the By-Laws
Motion: The membership fee for the ensuring year to be set at \$ 2

Moved: Dan Bedgood

Seconded: Jennifer Bannister

Passed

- As per Rule 15 of the By-Laws
Motion: With the approval of the three Executive members the Executive may expend those monies necessary for the normal running costs to a limit of \$ 1000. Such expenditure must be ratified at the subsequent general meeting.

Moved: Dan Bedgood

Seconded: Amanda Yeo

Passed

- As per Rule 17 of the By-Laws
Motion: Monetary assistance for Kooringal High School representative individuals or teams is to be set for the following categories:
(a) Individual at State Level \$100
(b) Individual at National Level \$200
(c) Individual at International Level \$500
(d) Team at State Level \$300 (Change to \$500)

Moved: Jennifer Bannister

Seconded: Megan Elliott-Rudder

Passed

- Patrons
Motion: The following are to be invited to be Patrons for KHS for the ensuring year:
1) Daryl McGuire
2) Darren Coggan
3) David Dunn
4) Bob Blacklow

Moved: Kerrie Tuovi

Seconded: Megan Elliott-Rudder

Passed

- Auditor
Motion: The auditor for the ensuring year will be Adams Kenneally White

Moved: Dan Bedgood

KOORINGAL HIGH SCHOOL P & C MEETING

Seconded: Margaret Selvey

Passed

Notations:

As per Rule 7 of our constitution a copy of the audited statement of income and expenditure, certified by the auditor, is to be forwarded to the Federation of Parents and Citizens' Associations of New South Wales within one month of the annual general meeting at which it is adopted

As per Rule 18 of our By-Laws a copy and any changes/updates made to our Constitution, By-Laws and Canteen Rules are to be provided to our Federation within one month of the AGM.

Meeting dates for the balance of this year are:

- 27/05/2014
- 24/06/2014
- 22/07/2014
- 26/08/2014
- 28/10/2014
- 25/11/2014

Meeting Closed: 8.20pm

President –

Secretary –