



Parent teacher interviews on Zoom Year 11 and 12 - 4th August 2020

Parent Guide

Before the interview day

- Make sure you have a Zoom account. To sign up for Zoom, see <https://zoom.us/freesignup/>. Make sure this has the most recent update.
- If you are attending the interviews with your child, you can ask your child use their DoE Zoom with you. For your **child to log on**, they need to go to nsweducation.zoom.us. You will use their Department of Education login credentials. This is the same as when they login to any school device.
- Make sure the device you are using has audio and microphone. If you wish, you can use a headset. An appropriate device for Zoom can be a laptop/computer, smartphone or tablet such as an iPad. If you are using a smartphone or tablet, please download the Zoom app.
- If you would like to complete a **TEST RUN**, please go to <http://zoom.us/test>. For more support on completing a test run please go to <https://support.zoom.us/hc/en-us/articles/115002262083-Joining-a-test-meeting>

On the interview day

If you have technical difficulties or need help on the interview day, please call (02) 6922 5155.

- Each teacher has their own Zoom meeting room.
- Go to zoom.us and sign in, or open the Zoom app on your or tablet. If your child is logging on for you, they need to go to nsweducation.zoom.us and log in using your child's Department of Education's credentials. These are the same credentials as when they log on to a computer at school.
- Go to **Join a Meeting**.
- Enter the Meeting ID for the relevant teacher according to your interview schedule. See the next page for the meeting ID for each teacher.

Join a Meeting

Meeting ID or Personal Link Name

Join



- Enter **your own first name and your child's full name** so the teacher can check their interview schedule. E.g. Ann (Bill Smith)

Join a Meeting

Your Name

- You will be asked to enter the room's password. The password for all KHS meeting rooms will be **kooringal** (All lowercase).
- You will enter the teacher's waiting room. The teacher will let you in when they are ready.

Please wait, the meeting host will let you in soon.

- When the interview is over, leave the meeting room by clicking the button leave meeting. This will enable you to keep zoom open to join another meeting. Please try to keep within the scheduled time.

Most common issues using Zoom and support

- Video/Camera issues - <https://support.zoom.us/hc/en-us/articles/202952568-My-Video-Camera-Isn-t-Working>
- Audio isn't working on my mobile device - <https://support.zoom.us/hc/en-us/articles/204484835-My-Audio-is-Not-Working-on-iOS-or-Android>
- There is echo in my meeting - <https://support.zoom.us/hc/en-us/articles/202050538-Audio-Echo-In-A-Meeting>
- More Support - <https://support.zoom.us/hc/en-us>



Zoom meeting details for teachers

Teachers are listed by Faculty. You can print this page before the interviews and highlight your child's teachers to make it more convenient. When entering the Meeting ID please do not put in spaces

| Faculty | Subject | Last Name | First name | Zoom Personal Meeting Room ID |
|--------------------|--|---------------|-----------------|-------------------------------|
| English | English | Bennett | Cheryl | 4482282657 |
| | English | West | Rebecca | 6743837496 |
| | English | Quinn | Robyn | 6748949220 |
| | English | Huckel | Joanne | 7444658785 |
| | English | Cameron | Jessie | 9603520420 |
| | English | Ryot | Tara | 4509171794 |
| | English | Foxlewin | Ruby | 9603520420 |
| Mathematics | Year 11 Standard Year 12 Advanced Year 12 Extension 1 | Davies | Liz | 4571543134 |
| | Year 11 Standard Year 12 Standard 2 | Brissenden | Margot | 7275907627 |
| | Year 11 Standard | Lloyd Witt | Nikki Morgan | 2664084404 |
| | Year 11 Standard Year 12 Standard 2 | O'Donnell | Rachael | 7614647589 |
| | Year 11 Standard | Schmetzer | Helen | 9713913043 |
| | Year 12 Standard 1 | Baker | Lisa | 2248328559 |
| | Year 11 Advanced Year 11 Extension 1 Year 12 Standard 2 Year 12 Extension 2 | Obeid | David | 2248328559 |
| CAPA | Year 11 Drama Year 12 VET Entertainment | Lowrie | Joel | 9977522667 |
| | Year 11 Music Year 11 VET Entertainment | Belling | Gus | 8564263250 |
| | Year 12 Music | Baker | Ashleigh | 7186762593 |
| | Year 12 Drama | Kennedy | Bernadette | 9948265926 |
| | Year 11 Photography, Video & Digital Media Year 12 Visual Arts | Tait | Jordan | 9198199613 |
| | Year 11 Visual Arts Year 12 Photography | Barron | Matt | 9467105367 |



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|-------|--|------------|----------|------------|
| HSIE | Year 11/12 Legal Studies, Year 11/12 Business Services | Ayton | Gayle | 5644164743 |
| | Year 11 Modern History, Year 12 Ancient History | Read | Mitchell | 4997018463 |
| | Year 11 Ancient History | Hislop | Rachel | 4569761541 |
| | Year 11 Society and Culture, Year 12 Geography | O'Sullivan | Melissa | 2458045436 |
| | Year 12 Modern History, Year 12 Extension History | Skeers | Brayden | 8190711465 |
| | Year 11 Business Studies, Year 12 Society and Culture | Celi | Joshua | 8891678103 |
| TAS | Design & Technology, Engineering Studies | Upton | Andrew | 6673288779 |
| | Design & Technology, Software Design & Dev | Teakel | Austin | 9549710583 |
| | VET Construction | Donoghue | Cameron | 2292490012 |
| | Agriculture | Gillard | Brayden | 7686509457 |
| | Design & Technology, VET Construction | Sebbens | Phil | 9158544529 |
| | VET Manufacturing & Engineering | Churchill | Micheal | 6268256943 |
| | Hospitality - Food & Beverage | Kenny | Megan | 6145191095 |
| | Hospitality - Kitchen Ops, Community & Family Studies | Teakel | Rosemary | 5394405940 |
| | Hospitality - Food & Beverage | Ritchie | Jess | 9592376141 |
| | Design & Technology, Engineering Studies | Upton | Andrew | 6673288779 |
| PDHPE | Year 12 PDHPE | Macri | Rachael | 3828252723 |
| | Year 11 PDHPE Year 12 PDHPE | White | Courtney | 7642337704 |
| | Year 11 PDHPE | Antill | David | 4161320976 |
| | SLR | Logan | Patrick | 2416117892 |
| | SLR | McCarthy | Jessikah | 5022024421 |
| | PDHPE | Unthank | Harry | 3874604066 |



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|---------|--|----------|---------|--------------|
| Science | 11 Biology 2 12 Biology 1 12 Biology 2 | McArthur | Michele | 806 943 6674 |
| | 12 Investigating Science | Bathgate | Grace | 636 454 6376 |
| | 11 Biology 1 12 Earth & Environmental Science | Harrison | Robyn | 638 006 6079 |
| | 11 Chemistry 12 Chemistry 12 Science Extension | Ryan | Hamish | 276 293 4135 |
| | 11 Physics 12 Physics | Peel | David | 280 824 6093 |
| | 11 Investigating Science | Basei | Aaron | 262 196 1711 |