

## General Meeting Minutes

**Date:** 27<sup>th</sup> August 2019  
**Opened:** 7:34 pm  
**Present:** Danette Gale, Shannon Allen, Vicki Allan, Sandra Bertoldi, Amanda Yeo, Andrew Schmetzer, Helen Schmetzer, Kyle Bryant, Bridget Simpson, Kim Zeiher, Lisa Trevaskis, Blue Hinds, Jodie Hinds, Jo-Anne Strader, Trish Nixon

**Apologies:** Prue Adams, Bronwyn Lawrence, Naomi Hocker, EJ Miles

**Minutes of previous meeting:** **Motion:** The previous minutes are accepted as a true record with appropriate amendments of spelling errors,.

**Moved:** Amanda Yeo

**Seconded:** Shannon Allen

**Passed**

**Business Arising from previous minutes:**

- *Uniforms* : legal branch happy that there are no conflicts with setting up our own uniform shop
- *Tied grants* :
  - Grant submission received from CAPA department
    - Kyle to check with department about the urgency of fulfilment and report back
- Fence completion will be this week.
  - Special note of thanks to the principal who was essential in securing the funding required for the fence
- BYOD : Tech support officer compiled a list of basic specifications for BYOD

**Motion** : *To approach local businesses in town requesting a deal with the P&C to supply certain computers to students at KHS at a certain price and in return donate money back to the P&C*

**Moved** : Amanda Yeo  
**Seconded** : Jodie Hinds  
**Passed**
- Concern made of the different learning platforms currently being used in the school
  - Mention made of the confusion this is creating for students
  - Kyle currently looking into this
- Koorungal Open Day
  - Deferred to next meeting

**Correspondence In:** • NSW P&C Federation E-Bulletin Term 3 Edition 1  
<https://www.pandc.org.au/forms/ebulletins/2019E-BT3E1.pdf>

## KOORINGAL HIGH SCHOOL P & C MEETING

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- Australian Marketing Lists email re : boosting public profile and fundraising
- NSW P&C Federation email : reminder that Membership and Insurance with Andrews Insurance is due to expire on August 1
- Letter of gratitude for support funding from TP
- Letter from Helen Schmetzer : requesting funding for 300 pins for the new merit system

**Motion :** *To provide funding for the initial purchase of 300 pins at a cost of \$842.50*

**Moved :** Amanda Yeo

**Seconded :** Shannon Allen

**Passed**

**Correspondence Out :** • Nil

**Treasurer Report:** Treasurer report presented as per attachment.  
Comments:

Able now to close ANZ account and move to Bendigo Bank  
Compliance register compiled by Megan Foster and Jo-Anne Strader  
Will look at developing policy on internal controls for the canteen and P&C

**Motion:** *The Treasurers report be accepted and all payments confirmed.*

**Moved:** Jodie Hinds

**Seconded:** Andrew Schmetzer

**Passed**

**Canteen Report:** Canteen report presented by Jodie Hinds  
Comments:

Profit/Loss Report for Canteen Supplied  
Pie oven broken – should be fixed by tomorrow. Cost about \$200

**Motion:** *The Canteen report be accepted and all payments confirmed.*

**Moved:** Andrew Schmetzer

**Seconded:** Amanda Yeo

**Passed**

**Principal's Report:**

- Mentioned the wish for a 24 seater bus shed. Kyle to look at rules about funding it for next meeting
- School Captains presented speeches today
- Dr McGirr came for a tour of the school

## KOORINGAL HIGH SCHOOL P & C MEETING

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- Mention of permanent teacher positions being filled. Kyle mentioned his excitement with the quality of teachers filling these positions.
- Note made of difficulty filling the language teacher position
- Trial HSC : used external invigilators. Appeared to be quite successful. Plan to use the same people for the actual HSC exam
- DA Approval yesterday for the school's electronic sign
- HSC tutorial periods in the holidays. Looking at putting out a timetable for this soon.

**General  
Business:**

- PB4L : presented the new award system. Will start next term.

Closed @ 8:49

Next Meeting 24<sup>th</sup> September 2019 at 7:30 pm



President – Danette Gale



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Secretary – Trish Nixon