

# KOORINGAL HIGH SCHOOL P & C MEETING

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## General Meeting Minutes

**Date:** 28<sup>th</sup> November 2019  
**Opened:** 7:16 pm  
**Present:** Danette Gale, Trish Nixon, Jo-Anne Strader, Megan Elliott-Rudder, Kyle Bryant, Jodie Hinds, Amanda Yeo, Shannon Allen, Vicki Allan, Andrew Schmetzer, Helen Schmetzer, Amanda Reid, Clint Reid.

**Apologies:** Bridget Simpson, Lisa Trevaskis, Kathleen Trenaman, Naomi Hocker, Prue Adams

**Minutes of previous meeting:** **Motion:** The previous minutes are accepted as a true record.  
**Moved:** Amanda Yeo  
**Seconded:** Vicki Allan  
**Passed**

**Business Arising from previous minutes:**

- *Uniform Shop - Non-exclusive, shared supply agreement with Lowes.*
- *Motion : To accept the non-exclusive agreement with Lowes for the supply of Kooringal High School Uniforms*
- *Moved : Amanda Yeo*
- *Seconded : Jodie Hinds*
- *Passed*
  - *Website fixed last week*
  - *Discussed purchasing an eftpos terminal for \$59.*
    - *Needs setup on the laptop for the school*
    - *Agree to purchase this equipment if deemed to be of value*
- *BYOD – letters to go out tonight*
- *Open Day*
  - *Members of the P&C met with Ms Teakel*
  - *Date set at Wednesday 4<sup>th</sup> March 2020*
  - *Groups of ~10 led by senior students*
  - *Ideas can be emailed to the P&C affiliate address : [KooringalHighSchool@pandcaffiliate.org.au](mailto:KooringalHighSchool@pandcaffiliate.org.au)*
  - *Various ideas discussed*
  - *To send the Showcase 2020 notes from meeting*
  - *To go out to Newsletters of the Primary Schools and Defence Families*

### Correspondence In

- NSW P&C Federation email : Cancellation of the 2020 Conference
- NSW P&C Federation email : Notice of misprint of the Liabilities Insurance Schedules (and how it should read)

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- misprint noted

- NSW P&C Federation e-bulletin Term 4 Edition 2:  
<https://www.pandc.org.au/forms/ebulletins/2019E-BT4E2.pdf>
- NSW P&C Federation e-bulletin Term 4 Edition 1 :  
<https://www.pandc.org.au/forms/ebulletins/2019E-BT4E1.pdf>
- Email from Margot Brissenden : re P&C Rep at Year 6 info night

### **Correspondence Out:**

- Letter to YP
- Letter to Bunnings

### **Treasurer Report:**

Treasurer report presented as per attachment.  
Comments:

Canteen donation awaiting transfer to the P&C account

**Motion:** The Treasurers report be accepted and all payments confirmed.

**Moved:** Jodie Hinds

**Seconded:** Amanda Reid

**Passed**

### **Canteen Report:**

Canteen report presented as per attachment.  
Comments:

Club grant from Commercial Club means that KHS can access the club's resources.

**Motion :** to Create a Coles Online Account

**Moved :** Shannon Allen

**Seconded :** Amanda Yeo

**Passed**

**Motion:** The Canteen report be accepted and all payments confirmed.

**Moved:**

**Seconded:**

**Passed**

### **Principal's Report:**

- Cooler Schools Program : all school rooms to be fitted with split systems
- Gym : currently open. Will redo the windows in January
- Shed : will consider this further in the New Year

### **General Business:**

- ES Letter discussed
- **Motion :** To decline the request of financial support
- **Moved :** Jo-Anne Strader
- **Seconded :** Trish Nixon

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- **Passed**
  
- Bunnings BBQ – to resend
- Year 6 info night
  - To raffle off T-shirt, shorts and jacket and hat
  - Danette and Amanda Reid to speak
  - Amanda Yeo and Trish to sell hats and raffle tickets
- *Load and Go Cards being cancelled in January and so*
- *Motion : vote of thanks to Danette Gale for hosting the 2019 P&C Christmas Party*  
*Support : Unanimous*

Closed at 8:18pm

Next Meeting 25<sup>th</sup> February 2020. This will be both the AGM and a general meeting.



*President – Danette Gale*



*Secretary – Trish Nixon*

